

Guidelines for Posters for the BFSA Website

Any author wishing to present a poster at the *Seminar for Arabian Studies* first needs to submit an abstract. The abstract should be 200 words maximum. It should include title of the proposed poster; an overview of what the poster intends to present; indication of the significance of the topic; name(s), contact details (including email) and affiliation(s) of the contributor(s). The deadline for the submission of abstracts is 30th April

Posters should be prepared according to a standardised format. The maximum size for each individual poster presentation is A1 (594 mm x 841 mm / 23.4" x 33.1"). There is no mandatory font for the conference posters but we recommend that for ease of viewing you use a San Serif font (e.g. Arial). Text should be large enough to be easily read from 1 to 1.5 m away from the poster. The title should be at least 24 mm high (e.g. Arial pt 112), subheadings and names of contributors at least 8 mm high (e.g. Arial pt 36), and body Text and captions: at least 4 mm in height (e.g. Arial 14 pt).

The *Seminar for Arabian Studies* is usually convened over three days in the last weekend of July or the first in August. Authors may set up their posters any time after the initial registration at 9:30 am on the first day of the *Seminar* (Friday). Cloth-covered poster boards and drawing-pins will be supplied. A poster session is scheduled for the second day (Saturday) during the morning coffee break when at least one of the authors must be at the assigned location to discuss the work presented.